



# **Implementing the Strategic Action Programme for the South China Sea and Gulf of Thailand (SCS SAP Project)**

**Third Meeting of the SCS SAP Steering Committee**

7-8 May 2025, Manila, Philippines

## **PROVISIONAL ANNOTATED AGENDA**



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### Day 1, 7 May 2025, 09.00 – 16.30

08.50 – 09.00 Security Briefing

#### **1. Opening of the Meeting**

09.00 – 09.20 1.1. Welcome address

- Welcome remark by the Representative of the Host Country
- Opening and welcome address by the Task Manager of the United Nations Environment Programme (UNEP)
- Welcome remark by the Representative of the United Nations Office for Project Services (UNOPS)

The Secretariat will invite to deliver the welcome and opening remarks: Representative of the host country; Ms. Isabelle Vanderbeck, UNEP Task Manager as implementing agency to open the meeting on behalf of the Executive Director of UNEP; Mr. Dan Bodunescu, UNOPS Programme Management Specialist as the executing agency to give the welcome remark.

09.20 – 09:30 1.2. Introduction of members

The Secretariat will introduce the members of the Project Steering Committee and other participants.

09.30 – 10.00 1.3 Opening statements by the Chairs of the National Inter-Ministry Committees (IMC)

The Secretariat will invite the National Focal Points and Inter-Ministry Committee Chairpersons of participating countries to give an opening statement.

#### **2. Organisation of the Meeting**

10.00 – 10.10 2.1. Designation of officers

In accordance with the rules of procedure for the Project Steering Committee Meeting, participants will be invited by the Secretariat to elect a Chairperson, Vice-Chairperson and Rapporteur. The Secretariat will remind the members that the Chairperson, Vice-Chairperson and Rapporteur shall hold office until the subsequent meeting of the Project Steering Committee and shall be eligible for re-election no more than once.

In the second PSC meeting in January 2024, the following members were elected:

- Chairperson: Thailand represented by Mr. Ukkrit Satapoomin
- Vice-Chairperson: Cambodia represented by Mr. Meas Rithy
- Rapporteur: China represented by Mr. Yu Yunjun

The Secretariat will invite members for nominations.

10.10 – 10.20 **2.2. Organisation of work**

The Chairperson will invite the Secretariat to brief participants on the proposed organisation of work, the list of documents available to the meeting and administrative arrangements for the conduct of the meeting. The meeting will be conducted in plenary and in English.

10.20 – 10.30 **3. Adoption of the Meeting Agenda**

The Chairperson will invite participants to consider the draft agenda and annotated agenda prepared by the Secretariat as documents SCSSAP PSC.3/1 and SCSSAP PSC.3/2, propose any amendments or additional items for consideration, and adopt the agenda.

10.30 – 10.45 ***Break and Group Photo***10.45 – 11.00 **4. Report on Regional Activities to Implement the SCS SAP Project**

The Chairperson will invite the Secretariat to introduce document SCSSAP PSC.3/3: Report on Status and Progress of the SCS SAP Project from inception to present, and plans for 2025 and onwards. The Steering Committee is invited to review, provide comments and suggestions and consider the regional activities reported.

11.00 – 12.00 **5. Report on National Activities to Implement the SCS SAP Project**

The Chairperson will invite the National Technical Focal Points and National Technical Working Group Chairpersons of participating countries to present their national activities (document SCSSAP PSC.3/4) to implement the SCS SAP Project, following a template prepared and circulated by the Secretariat. The Committee is invited to review, provide comments and suggestions and consider the national activities reported.

12.00 – 13.30 ***Lunch Break***13.30 – 14.30 **6. Presentation and Discussion of the Findings and Recommendations of the Mid-Term Review (MTR) of the SCS SAP Project**

The Chairperson will invite the Secretariat to introduce the Mid-Term Review Consultant to present document SCSSAP PSC.3/5: Findings and Recommendations of the Mid-Term Review of the SCS-SAP Project. The Committee is invited to review, provide comments and consider the MTR findings and recommendations.

14.30 – 15.30 **7. Presentation and Discussion on the Implementation and Progress of the Transboundary Diagnostic Analysis/Strategic Action Programme (TDA/SAP) Process**

The Chairperson will invite the Secretariat to introduce the TDA/SAP Lead Consultant to present document SCSSAP PSC.3/6: Implementation and Progress of the Transboundary Diagnostic Analysis (TDA) and the Strategic Action Programme (SAP) development and

updating process. The Committee is invited to review, provide comments and suggestions and consider the process on the development and updating of the TDA and SAP.

15.30 – 15.45 *Break*

15.45– 16.30 **8. Presentation and Adoption of the Revised Overall Workplan and Budget for 2025-2026**

The Chairperson will invite the Secretariat to present the draft proposed workplan and budget for 2025-2026, presented in document SCSSAP PSC.3/7, including future plans and activities. The Chairperson will invite members to discuss, amend and approve the proposed workplan for 2025-2026 and future plans and activities.

**Day 2, 8 May 2025, 09.00 – 18.00**

09.00 – 10.00 **8. Continuation of Discussion and Adoption of the Revised Overall Workplan and Budget for 2025-2026**

The Chairperson will invite the members for comments on the proposed workplan and budget for 2025-2026 presented by the Secretariat. The Chairperson will invite members to approve the proposed workplan for 2025-2026 and future plans and activities.

10.00 – 11.00 **9. Execution Arrangements and Next Steps including agreement on next SC venue and date**

The Chairperson will invite the Secretariat to present the arrangements and next steps of the Steering Committee towards execution of project activities, including the venue and date of the next meeting of the Steering Committee.

11.00 – 11.15 *Break*

11.15 – 11.30 **10. Any Other Business**

The Chairperson will invite members to consider and discuss any items of business introduced under agenda item 3.

11.30 – 12.00 **11. Closure of the Meeting**

The Chairperson will call for a formal motion to close the meeting.

12.00 – 13.00 *Lunch Break*

13.00 – 18.00 **Field/Site Visit** (Details and itinerary to be provided later)