



SEAFDEC/UNEP/GEF/Inception/1.14
Date: 5th October 2016
Original: English

Regional Inception Workshop for the
SEAFDEC/UNEP/GEF Project:
*“Establishment and Operation of a Regional System of Fisheries Refugia
in the South China Sea and Gulf of Thailand”*

Bangkok, Thailand, 1st – 3rd November 2016

Financial Matters



The Regional Inception Workshop for the SEAFDEC/UNEP/GEF
project entitled : “Establishment and Operation of a Regional System of
Fisheries Refugia in the South China Sea and Gulf of Thailand”
1-3 November 2016, at Jasmine Executive Hotel, Bangkok, Thailand

WP.....

Financial Matters

Guideline on SEAFDEC Financial Reporting



Guideline on SEAFDEC Financial Reporting

1. The institution shall submit the Financial Report to the Finance Division of SEAFDEC through SEAFDEC Secretariat. After completion of the Project or submission of the Annual Financial Reports, the completion of financial documentation must include:

- ✦ A financial summary sheet (**Sample A**) shall be duly signed by the Project Leader to certify that the financial report is accurate.
- ✦ Expenditures reports of each activity (**Sample B**) shall be reported actual expenses within each Category.

2. For expenditures reports of each activity, please attach a photo copy of the following supporting documents with translation to English by categories as follows:

No.	Category	Required supporting documents
1	Airfare	<ul style="list-style-type: none"> • Official receipt of payment from the ticketing agency (please see Sample C) • Boarding pass • E-ticket, Flight itinerary
2	Airport tax	<ul style="list-style-type: none"> • Stamp or sticker (please see Sample D)
3	Daily Subsistence Allowance (DSA)	<ul style="list-style-type: none"> • Official receipt of payment showing the amount of paid, the date of receipt and the payee (please see Sample E)
4	Accommodation	<ul style="list-style-type: none"> • Official receipt of payment showing the amount of paid, the date of receipt and the payee (please see Sample F) • Invoice or Folio shall be accepted if the stamp "Paid" shown and certify in receiving payment by the Hotel cashier
5	Meeting package	<ul style="list-style-type: none"> • Official receipt of payment showing the amount of paid, the date of receipt and the payee (please see Sample G)
6	Materials and stationery	<ul style="list-style-type: none"> • Bill/official receipt of payment showing the amount of paid, the date of receipt and the payee (please see Sample H)
7	Transportation a) Fuel b) Bus/train c) Rental boats/van/taxi d) Visa fee	Includes any mode of travelling, visa fee <ul style="list-style-type: none"> • Official receipt of payment from the Company • Official receipt of payment from the ticketing Agency • Ticket • Official receipt of payment showing the amount of paid, the date of receipt and the payee/service provider • Official receipt of payment showing the amount of paid, the date of receipt and the payee
8	Administrative Expenses	<ul style="list-style-type: none"> • Official receipt of payment from the Company

All official receipts for all purchases must be pasted onto the surface A4 size papers. Please write down the receipt number on the right corner of the A4 papers for easy identification by auditors, Handwriting is permissible. For ease of photocopying, more than one receipt can be pasted on a piece of paper.

3. Condition of refunding:

- All materials, supplies and services purchased or rented using the agree budget shall be used exclusively for the implementation of the project.
- SEAFDEC shall not refund the purchase of any equipment, except the purchase request for approval must be obtained by SEAFDEC.
- SEAFDEC shall not refund expenses of alcohol consumption.



Sample A

"NAME OF THE ORGANIZATION OR INSTITUTE"

FINANCIAL SUMMARY SHEET

Project Title : " Name of the Project Activity "

Duration of the Project : 16-20 September 2013

Unit : USD : USD 1 = Baht 30.00

Use the exchange rate on the day of receipt of disbursement from SEAFDEC by the bank

Descriptions	Budget Allocation	Actual Expenses	Balance
1 Air Fare	1,800.00	1,720.00	80.00
2 Terminal Expenses	160.00	160.00	0.00
3 Daily Subsistence Allowance	2,000.00	1,863.34	136.66
4 Accommodation	1,200.00	1,100.00	100.00
5 Meeting Package	500.00	483.34	16.66
6 Materials and Stationery	50.00	49.00	1.00
7 Transportation	500.00	491.67	8.33
8 Administrative Expenses	50.00	18.33	31.67
Total	6,260.00	5,885.68	374.32

Certified by :

(.....)

Position :

Date :/...../.....



Sample B

Template of Expenditures report of each activity/event

1) Air Fare

Date	Details		Baht	Receipt No.	USD
15/9/13	<u>Cambodia</u>	Mr.	7,500.00	1	250.00
15/9/13	<u>Indonesia</u>	Mr.	16,500.00	2	550.00
15/9/13	<u>Malaysia</u>	Mr.	9,600.00	3	320.00
15/9/13	<u>Philippines</u>	Mr.	14,400.00	4	480.00
15/9/13	<u>Thailand</u>	Mr. (Domestic Air Fare)	3,600.00	5	120.00
			51,600.00		1,720.00

These figures must be calculated from the exchange rate

2) Terminal Expenses

Date	Details		Baht	Receipt No.	USD
15/9/13	<u>Cambodia</u>	Mr.	1,200.00	6	40.00
15/9/13	<u>Indonesia</u>	Mr.	1,200.00	7	40.00
15/9/13	<u>Malaysia</u>	Mr.	1,200.00	8	40.00
15/9/13	<u>Philippines</u>	Mr.	1,200.00	9	40.00
			4,800.00		160.00

3) Daily Subsistence Allowance

Date	Details		Baht	Receipt No.	USD
17-20/9/13	<u>Cambodia</u>	Mr.	8,400.00	10	280.00
16-20/9-13	<u>Indonesia</u>	Mr.	10,500.00	11	350.00
16-20/9-13	<u>Malaysia</u>	Mr.	10,500.00	12	350.00
16-20/9-13	<u>Philippines</u>	Mr.	10,500.00	13	350.00
16-20/9-13	<u>Thailand</u>	Mr.	8,000.00	14	266.67
16-20/9/13		Mr.	8,000.00	15	266.67
			55,900.00		1,863.34

These figures must be calculated from the exchange rate

4) Accommodation

Date	Details		Baht	Receipt No.	USD
15-19/9/13	Accommodation		18,000.00	16	600.00
15-19/9/13	Accommodation		15,000.00	17	500.00
			33,000.00		1,100.00



5) Meeting Package

Date	Details	Baht	Receipt No.	USD
16-18/9/13	Meeting Package	8,000.00	18	266.67
19-20/9/13	Meeting Package	6,500.00	19	216.67
		8,000.00		483.34

6) Materials and Stationery

Date	Details	Baht	Receipt No.	USD
2/9/13	Printing Paper	250.00	20	8.33
4/9/13	Toner Cartridge	840.00	21	28.00
6/9/13	Ball Pens and Files	230.00	22-23	7.67
7/9/13	Bags	150.00	24	5.00
		1,470.00		49.00

7) Transportation

Date	Details	Baht	Receipt No.	USD
15-20/9/13	Fuel for Office Car	9,800.00	25-26	326.67
19/9/13	Rental Boat	4,500.00	27	150.00
15-20/9/13	Express Way Fees	450.00	28-30	15.00
		14,750.00		491.67

8) Administrative Expenses

Date	Details	Baht	Receipt No.	USD
24/1/00	Food Allowance for Staff	250.00	31	8.33
25/1/00	Phone Card	300.00	32	10.00
		550.00		18.33

These figures must be calculated from the exchange rate

- Remarks:
1. Thai institutions, the expenses shall be reported in Thai Baht only.
 2. Aside from Thai institutions, it shall be reported in local currency and convert to US dollars.



Sample C



บริษัท เบส ฟลายท์ แทรเวล จำกัด
BEST FLIGHTS TRAVEL CO.,LTD.
2689/5 ถนนเจริญกรุง แขวงบางคอกแหลม เขตบางคอกแหลม กรุงเทพฯ 10120

เล่มที่ 024

ใบเสร็จรับเงิน

RECEIPT

เลขประจำตัวผู้เสียภาษี 3032483476

เลขที่ 1162

วันที่/DATE 17 JAN 13

ได้รับจาก/RECEIVED FROM SEAFDEC TRAINING DEPARTMENT

ที่อยู่/ADDRESS SAMUT PRAKARN BANGKOK 10290

Table with 4 columns: รายการสินค้าหรือบริการ (DESCRIPTION), จำนวน (Quantity), ราคาต่อหน่วย (Unit Price), จำนวนเงิน (Amount). Includes handwritten entries for LIBUNAO/RONALDO MR and ROUTE: MNL/BKK/MNL (PR).

ชำระโดย BY [] เงินสด CASH [] เช็คธนาคาร-เลขที่ CHEQUE [] บัตรเครดิต-เลขที่ CREDIT CARD

ผู้รับเงิน/COLLECTOR... ผู้รับมอบอำนาจ/AUTHORIZED SIGNATURE...
ใบเสร็จรับเงินที่ถูกต้อง จะต้องมีลายเซ็นรับรองผู้รับมอบอำนาจ...
The correct receipt must have an authorized collector's signature...

BEST FLIGHTS TRAVEL CO., LTD.
2689/5 Charoenkrung Road, Bangkoklaem, Bangkoklaem, Bangkok 10120
Tel : (662) 291-8551-2 Fax : (662) 688-2936 E-mail : kanyarat@bestflights.co.th

INVOICE

Invoice table with columns: NAME, ADDRESS, TEL, INVOICE NO., DATE, CREDIT, REF NO., DESCRIPTIONS, QTY, PRICE, AMOUNT. Includes handwritten amount 21,800.

For Best Flights Travel Co., Ltd. Received by NANA N. Date... 19... 12... 12...



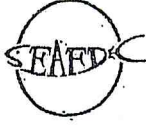
Sample D



Airport Tax



Sample E



SOUTHEAST ASIAN FISHERIES DEVELOPMENT CENTER
SEAFDEC-SIDA/CLIMATE CHANGE
OFFICIAL RECEIPT

Received from : SEAFDEC-SIDA/Climate Change

Amount : Baht 3,092
(Baht three thousand and ninety-two only)

Representing : Expenses In connection with the Regional Workshop on Exchange the Lesson Learnt and Development of the Follow-up Proposal on Transboundary Fisheries Management in the Bordering Provinces of Prey Veng in Cambodia and Dong Trap of Vietnam, Cambodia, 10-11 October 2012.

	<u>USD</u>	<u>BAHT</u>
~ Daily Subsistence Allowance = 2 Days (USD 50 /Day)	100 =	3,092
Total	<u>100 =</u>	<u>3,092</u>

SIDA-2012/2013
Draft
PAID

Received by :
Mr. Leng Samath
RFPN from Cambodia

Remarks : ~ Exchange Rate as at 4 October 2012 : USD 1 = Bah 30.92
Departure : 9 October 2012
Arrival : 11 October 2012



Sample F

THE IMPERIAL QUEEN'S PARK HOTEL BANGKOK

ORIGINAL

179 Soi Salweenbldg, Sukhumvit Road, Khlong Toei, Bangkok 10110, Thailand. Tel: +66 (0) 2261-9000 Fax: +66 (0) 2261-9548 www.imperialhotel.com E-mail: queenpark@imperialhotel.com

RECEIPT / TAX INVOICE เลขที่ 1054 วันที่ 52673

Customer: สมชาย สอนิเวศน์ อิมพีเรียล ควีนส์พาร์ค โฮเทล (SEAFOOD) 12/09/2013
Address: 0142/01 CHANG ANAK, BANGKOK 10503

Table with columns: ITEM / DESCRIPTION, QUANTITY, UNIT / RATE, PRICE / UNIT, AMOUNT. Includes 'PAID' stamp and 'FOR THE PAYMENT OF' section.

PAYMENT BY: CASH / CREDIT CARD / CHECKS. Includes 'PAID' stamp and 'DATE' field.

THE IMPERIAL QUEEN'S PARK HOTEL BANGKOK

179 Soi Salweenbldg, Sukhumvit Road, Khlong Toei, Bangkok 10110, Thailand. Tel: +66 (0) 2261-9000 Fax: +66 (0) 2261-9548 www.imperialhotel.com E-mail: queenpark@imperialhotel.com

เลขที่ใบเสร็จรับเงิน: 1054 วันที่: 52673

GUEST NAME: MATINEE, BOONYINT, MS. PATTARATJIT, KAEWINURATCHADASORN MS.
Company: SEAFDEC Training Department
Address: Captains Factory Technology Division, SEAFDEC Training Department, P.O. Box 97 Erawan Samut Chedi Post Office.

Table with columns: DATE, Rate, DESCRIPTION, AMOUNT. Shows room charges and a total balance of 0.00.

TAX INVOICE/RECEIPT NO.: 603933 Serial No.: F0208331B10048 Cashier: Suchai MET Remark: *DO NOT ASK DEPOSIT* AC OO, RM+ALL EXP, MAIL FILE (mail: CC-F/O, FC-CO/CREDIT)

Regardless of charge instructions, I acknowledge the above as personal indebtedness. GUEST SIGNATURE and AUTHORIZED SIGNATURE.

179 SOI SALWEENBLDG, SUKUMWIT RD, KHLONG TOEI, BANGKOK 10110, THAILAND. TEL: +66 (0) 2261-9000 FAX: +66 (0) 2261-9548 WWW.IMPERIALHOTEL.COM



Sample G

บริษัท ทีซีซี โฮเทล คอลเลกชัน จำกัด
 TCC Hotel Collection Co., Ltd.
 (สำนักงานใหญ่) 199 ซอยสาทรซอย 119 แขวงสาทรเขตสาทร กรุงเทพมหานคร 10110
 โทร. +66 (0) 2261-9000 โทรสาร +66 (0) 2261-9548
 โทรสาร +66 (0) 2261-9000 โทรสาร +66 (0) 2261-9548
 TAX IDENTIFICATION D 10 S 546 02513 1

THE
 IMPERIAL
 QUEEN'S PARK HOTEL
 BANGKOK

199 Soi Sathornsoy, Sathornsoy Road, Khlong Toei, Bangkok 10110, Thailand.
 Tel: +66 (0) 2261-9000 Fax: +66 (0) 2261-9548
 www.imperialhotels.com Email: general@imperialhotels.com

ใบเสร็จรับเงิน / ใบกำกับภาษี
 RECEIPT / TAX INVOICE เลขที่ 1054 วันที่ 52672

ชื่อลูกค้า / Customer: SOUTHEAST ASIAN FISHERIES DEVELOPMENT CENTER (SEAFDEC) วันที่ 12/09/2013
 ที่อยู่ / Address: BUILDING KHAN MATHINEE VIVINTA JIRAYA CAMPUS P.O. Box 10141 NAKHONSIAM Post Office
 BANGKOK 10905

ชื่อ / ชื่อ	จำนวน / QUANTITY	ราคา / ราคา	รวม / รวม
FOR THE PAYMENT OF			
ห้องพัก / ROOM CHARGE			
อาหารและเครื่องดื่ม / FOOD & BEVERAGE			
ค่าบริการ / SERVICE			
อื่น ๆ / OTHERS MEETING PACKAGE PAID			
รวม / TOTAL			32,579.44
ภาษีมูลค่าเพิ่ม / VAT			3,257.94
รวมทั้งสิ้น / GRAND TOTAL			35,837.38

จำนวนเงิน (ตัวอักษร)
 AMOUNT IN WORDS: THIRTY FIVE THOUSAND SIX HUNDRED SEVENTY SEVEN BAHT

ชำระเงิน / PAYMENT BY: เงินสด / CASH
 บัตรเครดิต / CREDIT CARD เลขที่ / NO. _____
 เช็ค / CHECK เลขที่ / BANK _____ สาขา / BRANCH เลขที่ / NO. _____ วันที่ / DATE _____

โปรดทำเช็คจ่ายเป็นเงินสด หรือเช็คที่ระบุชื่อผู้รับเงินในธนาคารเท่านั้น
 Please make crossed cheque payable to TCC Hotel Collection Co., Ltd.
 and this receipt is only valid when the cheque duly cleared.

ชื่อ / ชื่อ: _____
 ตำแหน่ง / POSITION: CASHIER / COLLECTOR
 อนุมัติ / AUTHORIZED SIGNATURE

THE IMPERIAL QUEEN'S PARK HOTEL (BANGKOK)
 199 Soi Sathornsoy, Sathornsoy Road, Khlong Toei, Bangkok 10110, Thailand.
 Tel: +66 (0) 2261-9000 Fax: +66 (0) 2261-9548
 www.imperialhotels.com
 E-mail: general@imperialhotels.com

ใบเสร็จรับเงิน / ใบกำกับภาษี
 RECEIPT/TAX INVOICE (ABB)

บริษัท ทีซีซี โฮเทล คอลเลกชัน จำกัด
 (สำนักงานใหญ่) 199 ซอยสาทรซอย 119 แขวงสาทรเขตสาทร กรุงเทพมหานคร 10110
 โทร. +66 (0) 2261-9000 โทรสาร +66 (0) 2261-9548
 โทรสาร +66 (0) 2261-9000 โทรสาร +66 (0) 2261-9548
 เลขประจำตัวผู้เสียภาษี / เลขที่ 0 10 S 546 02513 1

เลขที่ 4467 เลขที่ 223338
 Shift Khan Mathinee Boarding Conference Centre FL.9
 ADDRESS Capture Fishery Technology Division

CSHR	PAX	LOC	TABLE	TIME	DATE	CHECK NO.
9	42	30	03	12:42:59	12/03	8964
				Payment for	Selling Price	Amount
42 MEETING PACKAGE @ 705.18						29,617.67
Sub-Total						29,617.67
Service						2,961.77
Vat						2,280.56
Total						34,860.00

Signature: _____ ROOM NO. _____ CASHIER _____



Sample H

OfficeMate

www.officemate.co.th
www.trendyday.com

บริษัท ออฟฟิศเมท จำกัด (มหาชน)
OfficeMate Public Company Limited
24 Soi Ch-Nuch 69/1, Srinakharinwirot, Bangkok 10250
Tel.: 02-739-6555 Fax: 02-763-6555
e-Mail: contact@officemate.co.th, contact@trendyday.com

trendyday Page: 1/1

เลขที่ บมจ. 0107651000134
เลขประจำตัวผู้เสียภาษีอากร 0107651000134

เอกสารออกเป็นชุด



Header section containing recipient address, sender address, and contact information.

Section containing invoice details like invoice number, date, and terms.

Main table with 7 columns: Item No., Description, Unit, Quantity, Price, and Total. Lists various office supplies like pens, paper, and calculators.

PAID stamp with handwritten date 07/26 and reference number SEDA/PV.1013-22

Signature and reference number SIDA/PV 13-2

Summary section with fields for delivery charge, net total, and VAT.

Payment section with fields for received by, amount, date, and company name.

Footer text: ใบเสร็จรับเงินจะสมบูรณ์เมื่อบริษัท ออฟฟิศเมท จำกัด (มหาชน) ได้รับเงินค่าเช็ค หรือ เงินโอนเข้าบัญชีเรียบร้อยแล้ว

Guideline on SEAFDEC Financial Reporting

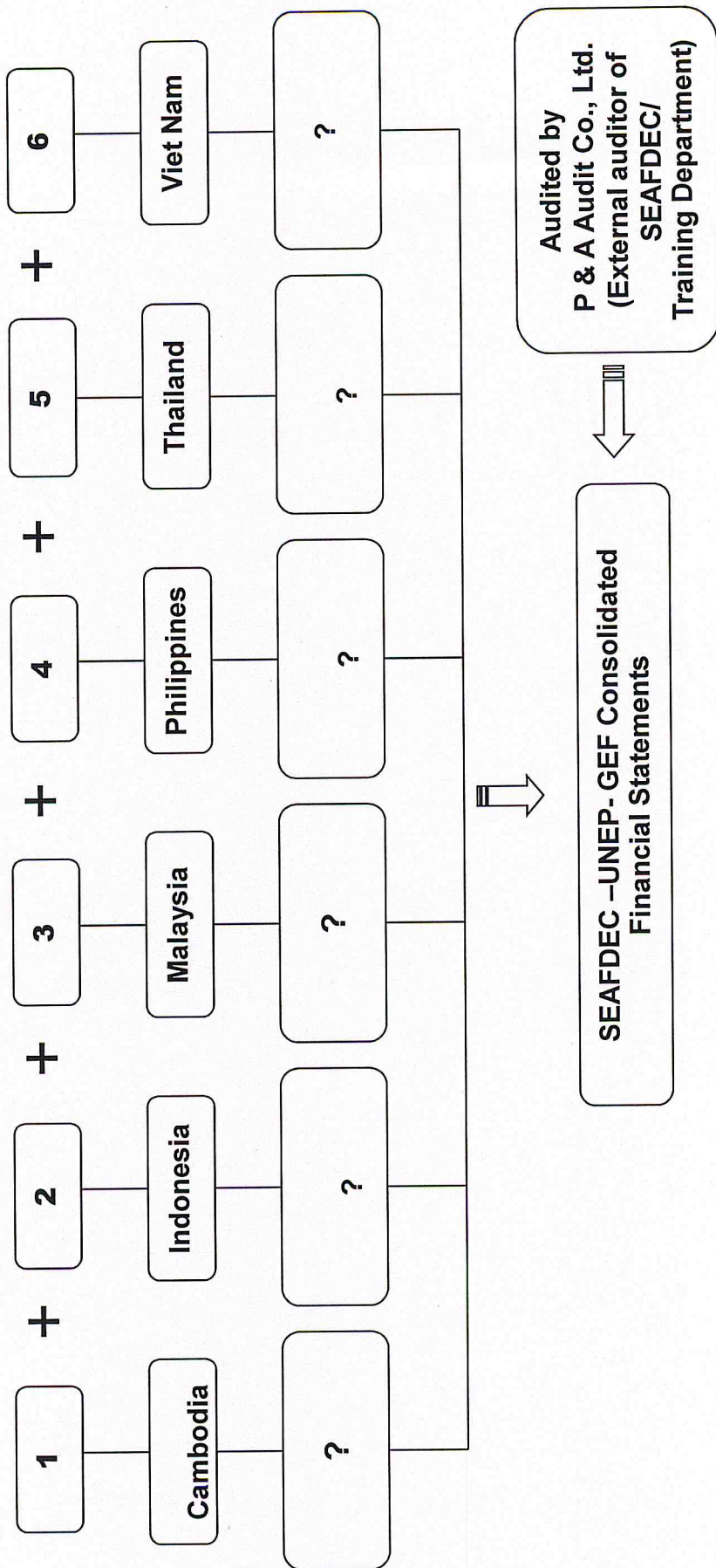
The copies of the evidences of expenses for each component shall be submitted to SEAFDEC Training Department as the following address :

**To Mr. Christopher J. Paterson
Project Director of the SEAFDEC/UNEP/GEF
Southeast Asian Fisheries Development Center
Training Department
Suksawad Road, Phrasamut Chedi ,
Samutprakan Province 10290,Thailand**



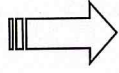
Diagram of Audit Firms

DIAGRAM OF AUDIT FIRMS FOR FINANCIAL STATEMENTS



CONTACT PERSON FROM AUDIT FIRM

National Institution of Cambodia



Name of Audit Firm

Auditor's name : Mr.

Address :

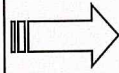
Telephone :

Fax :

Email address :

CONTACT PERSON FROM AUDIT FIRM

National Institution of Indonesia



Name of Audit Firm

Auditor's name : Mr.

Address :

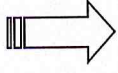
Telephone :

Fax :

Email address :

CONTACT PERSON FROM AUDIT FIRM

National Institution of Malaysia



Name of Audit Firm

Auditor's name : Mr.

Address :

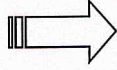
Telephone :

Fax :

Email address :

CONTACT PERSON FROM AUDIT FIRM

National Institution of Philippines



Name of Audit Firm

Auditor's name : Mr.

Address :

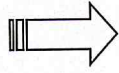
Telephone :

Fax :

Email address :

CONTACT PERSON FROM AUDIT FIRM

National Institution of Thailand



Name of Audit Firm

Auditor's name : Mr.

Address :

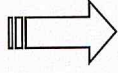
Telephone :

Fax :

Email address :

CONTACT PERSON FROM AUDIT FIRM

National Institution of Viet Nam



Name of Audit Firm

Auditor's name : Mr.

Address :

Telephone :

Fax :

Email address :

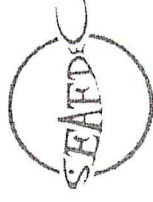
**Fiscal year of the Audited
Financial Statements of
each country**

Other Financial Matters

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**Fiscal year for the Audited
Financial Statements of
each country:**

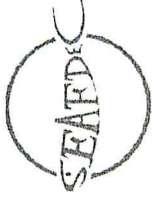
1 January to 31 December 201x



Other Financial Matters

Or the fiscal year for the first year, it may be started on the date of the money remitted to the country bank's account.

.....to 31 December 201x



Financial Statements Format

Page No.

1. Statements of Net Assets	1
2. Statements of Revenues and Expenditures	2
3. Schedules of Expenditures	3-4
4. Details of Activities Expenditures	5-18

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"

STATEMENTS OF NET ASSETS
 AS AT

	2016	
	Baht	US\$ (Baht35.85 =US\$1)
ACCUMULATED FUND		
As at	xxxxx	xxxxx
REPRESENTED BY		
Current assets		
♦ Cash and cash equivalents	xxxxx	xxxxx
♦ Other receivables	xxxxx	xxxxx
♦ Advances :		
♦ Prepayments	xxxxx	xxxxx
Total Assets	xxxxx	xxxxx
Less: Liabilities		
♦ Accrued payable	xxxxx	xxxxx
Total Liabilities	xxxxx	xxxxx
NET ASSETS	xxxxx	xxxxx

Prepared by
 (.....)
 Assistant of Account

Certified by
 (.....)
 Head of Account

Approved by :
 (.....)
 (Head of National Institution)

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR THAILAND
 STATEMENTS OF REVENUES AND EXPENDITURES
 FOR THE PERIOD

	2016	
	<u>Baht</u>	<u>US\$</u> <u>(Baht35.85=US\$1)</u>
REVENUES		
♦ Contribution from UNEP - GEF	XXXX	XXXX
♦ Interest received	XXXX	XXXX
♦ Exchange Gain / (Loss)	XXXX	XXXX
TOTAL REVENUES	<u>XXXX</u>	<u>XXXX</u>
EXPENDITURES		
♦ C1 : Identification and management of fisheries of fisheries and critical habitat linkages at priority fisheries refugia in the South China Sea	XXXX	XXXX
♦ C2 :Improving the management of critical habitats for fish stocks of transboundary significance via national actions to strengthen the enabling environment and knowelge-base for fisheries refugia management	XXXX	XXXX
♦ C3 :Information Management and Dissemination in support of national-level implementation of the fisheries refugia concept	XXXX	XXXX
♦ C4 :National coordination for integrated fish stock and critical habitat management	XXXX	XXXX
TOTAL EXPENDITURES	<u>XXXX</u>	<u>XXXX</u>
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>XXXX</u>	<u>XXXX</u>

NAME OF THE NATIONAL INSTITUTION
 UNEP -GEF PROJECT FOR "THAILAND"
 SCHEDULES OF EXPENDITURES
 FOR THE PERIOD

2016

	<u>Baht</u>	<u>US\$</u> <u>(Baht35.85=US\$1)</u>
Component I :		
♦ Identification and management of fisheries and critical habitat linkages at priority fisheries refugia in the South China Sea		
Activities :		
1.1 Developing fisheries and coastal habitat information and data collecton programmes	xxxx	xxxx
1.2 Facilitating agreement among stakeholders on the boundaries of fisheries refugia	xxxx	xxxx
1.3 Developing Community Base Management Plans	xxxx	xxxx
1.4 Establishing operational management	xxxx	xxxx
1.5 strengthening civil society and community organization participation in the management of fisheries refugia sites	xxxx	xxxx
Total Component I	<u>xxxx</u>	<u>xxxx</u>
Component II :		
♦ Improving the management of critical habitats for fish stock of transboundary significance via national actions to strengthen the enabling environment and knowledge-base for fisheries refugia management		
Activities :		
2.1 Enhancing policy guidance for improved management of the effects of fishing on critical habitats	xxxx	xxxx
2.2 Defining the policy and legal basis for formal designation and establishment of fisheries refugia in cambodia	xxxx	xxxx
2.3 Development of national guidelines on the establishment and operation fo fisheries refugia	xxxx	xxxx
2.4 Reforming national policy, legal and planning frameworks for demarcation boundaries and managing refugia	-	-
2.5 Enhancing access to information relating to status and trends in fish stocks and habitats in Cambodian waters of the SCS	xxxx	xxxx
2.6 Improving national-level management and sharing of information and data on fish early life history in Cambodian water of the SCS	xxxx	xxxx
2.7 Enhancing access to information relating to locations and status of coastal habitats and management areas in Cambodian water	xxxx	xxxx
2.8 Strengthening the information base for the planning , monitoring and evaluation fo management at priority fisheries refugia sites	xxxx	xxxx
2.9 Improving basin-wide understanding of linkages between ocean circulation patterns, nutrient/chlorophyll concentrations, and	xxxx	xxxx
2.10 Regionally and locally appropriate best practices generated to address the effects of trawl and push net fishing on seagrass habitat, and the capture of juveniles, pre-recruits and fish in spawning condition	xxxx	xxxx
Total Component II	<u>xxxx</u>	<u>xxxx</u>

NAME OF THE NATIONAL INSTITUTION
 UNEP -GEF PROJECT FOR "THAILAND"
 SCHEDULES OF EXPENDITURES
 FOR THE PERIOD

2016

	<u>Baht</u>	<u>US\$</u> <u>(Baht35.85=US\$1)</u>
Component III :		
◆ Information Management and Dissemination in support fo national-level implementation of the fisheries refugia concept in cambodia		
Activities :		
3.1 Enhancing national uptake of best practices in integrating fisheries management and biodiversity conservation	xxxx	xxxx
3.2 Improving community acceptance of area-based approaches to management	xxxx	xxxx
3.3 Knowledge generated & experiences from establishing and operating fisheries refugia captured & shared nationally	xxxx	xxxx
3.4 Information and Education Campaigns for small-scale fisherfolk on the links between fisheries,habitats and biodiversity coordinated regionally through a Regional Education and Awareness Centre	xxxx	xxxx
3.5 Standardised ,etjpdjs for collection and analysia of information and data for use in assessing impacts of refugia and design appropriate indicators for the longer-term operation of the regional system of fisheries regugia	xxxx	xxxx
Total Component III	<u>xxxx</u>	<u>xxxx</u>

Component IV :		
◆ National coordination for integrated fish stock and critical habitat management		
Activities :		
4.1 Strengthened cross-sectoral coordination in the establishment and operation of fisheries refugia in the participatin countries	xxxx	xxxx
4.2 Harnessing national scientific and technical expertise and knowledge to inform policy,legal and institutional reforms for fisheries refugia	xxxx	xxxx
4.3 Catalyzing local community action via establishment and operation of site-based management boards ant 14 priority refugia sites	xxxx	xxxx
4.4 Regional cooperation in the integration of scientific knowldege and research outputs with management and policy making	xxxx	xxxx
4.5 Regional cooperation in the establishment and operation of a regional system of fisheries refugia	xxxx	xxxx
4.6 Effective coordination of regional and national-level activities and reporting requirements of UNEP and GEF satisfied	xxxx	xxxx
Total Component IV	<u>xxxx</u>	<u>xxxx</u>

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACITIVITIES EXPENDITURES
 FOR THE PERIOD

		2016		
		Baht	US\$ (Baht35.85=US\$1)	
Component I : Identification and management of fisheries of fisheries and critical habitat linkages at priority fisheries refugia in the South China Sea				
Activities				
I.1 Developing fisheries and coastal habitat information and data priority fisheries refugia in the South China Sea				
10	Project Personnel Component			
1100	Project Personnel	XXXX		
1200	Consultants	XXXX		
1600	Travel on official business	XXXX	XXXX	XXXX
20	Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX		
2300	Sub-contracts(commercial purposes)	XXXX	XXXX	XXXX
30	Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX		
3300	Meeting /Conferences	XXXX	XXXX	XXXX
40	Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX	XXXX
50	Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX		
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX	XXXX
	Sub-Activities 1.1		XXXX	XXXX
I.2 Facilitating agreement among stakeholders on the boundaries of fisheries refugia				
10	Project Personnel Component			
1100	Project Personnel	XXXX		
1200	Consultants	XXXX		
1600	Travel on official business	XXXX	XXXX	XXXX
20	Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX		
2300	Sub-contracts(commercial purposes)	XXXX	XXXX	XXXX
30	Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX		
3300	Meeting /Conferences	XXXX	XXXX	XXXX
40	Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX	XXXX
50	Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX		
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX	XXXX
	Sub-Activities 1.2		XXXX	XXXX

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACITIVITIES EXPENDITURES
 FOR THE PERIOD

2016

		2016	
		Baht	US\$ (Baht35.85=US\$1)
1.3 Developing Community Base Management Plans			
10	Project Personnel Component		
1100	Project Personnel	XXXX	
1200	Consultants	XXXX	
1600	Travel on official business	XXXX	XXXX
20	Sub-Contract Component		
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX	
2300	Sub-contracts(commercial purposes)	XXXX	XXXX
30	Training Component		
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX	
3300	Meeting /Conferences	XXXX	XXXX
40	Equipment & Premises Component		
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX
50	Miscellaneous Component		
5200	Reporting costs(Publications,maps,newspapers,printing,etc)	XXXX	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX
	Sub-Activities 1.3		XXXX
1.4 Establishing operational management			
10	Project Personnel Component		
1100	Project Personnel	XXXX	
1200	Consultants	XXXX	
1600	Travel on official business	XXXX	XXXX
20	Sub-Contract Component		
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX	
2300	Sub-contracts(commercial purposes)	XXXX	XXXX
30	Training Component		
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX	
3300	Meeting /Conferences	XXXX	XXXX
40	Equipment & Premises Component		
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX
50	Miscellaneous Component		
5200	Reporting costs(Publications,maps,newspapers,printing,etc)	XXXX	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX
	Sub-Activities 1.4		XXXX

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACTIVITIES EXPENDITURES
 FOR THE PERIOD

2016

		<u>Baht</u>	<u>US\$</u> <u>(Baht35.85=US\$1)</u>
1.5 strengthening civil society and community organization participation in the management of fisheries refugia sites			
10 Project Personnel Component			
1100	Project Personnel	XXXX	
1200	Consultants	XXXX	
1600	Travel on official business	<u>XXXX</u>	<u>XXXX</u>
20 Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX	
2300	Sub-contracts(commercial purposes)	<u>XXXX</u>	<u>XXXX</u>
30 Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX	
3300	Meeting /Conferences	<u>XXXX</u>	<u>XXXX</u>
40 Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)	<u>XXXX</u>	<u>XXXX</u>
50 Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	<u>XXXX</u>	<u>XXXX</u>
Sub-Activities 1.5		<u>XXXX</u>	<u>XXXX</u>
Total Component I		<u>XXXX</u>	<u>XXXX</u>

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACTIVITIES EXPENDITURES
 FOR THE PERIOD

		2016	
		<u>Baht</u>	<u>US\$</u> (Baht35.85=US\$1)
Component II :Improving the management of critical habitats for fish stocks of transboundary significance via national actions to strengthen the enabling environment and knowelge-base for fisheries refugia management			
Activities			
2.1 Enhancing policy guidance for improved management of the effects of fishing on critical habitats			
10 Project Personnel Component			
1100	: Project Personnel	xxxx	
1200	: Consultants	xxxx	
1600	: Travel on official business	xxxx	xxx
20 Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx	
2300	Sub-contracts(commercial purposes)	xxxx	xxx
30 Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx	
3300	Meeting /Conferences	xxxx	xxxx
40 Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		xxxx
50 Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	xxxx	xxxx
Sub-Activities 2.1		xxxx	xxxx
2.2 Defining the policy and legal basis for formal designation and establishment of fisheries regugia in cambodia			
10 Project Personnel Component			
1100	: Project Personnel	xxxx	
1200	: Consultants	xxxx	
1600	: Travel on official business	xxxx	xxxx
20 Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx	
2300	Sub-contracts(commercial purposes)	xxxx	xxxx
30 Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx	
3300	Meeting /Conferences	xxxx	xxxx
40 Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		xxxx
50 Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	xxxx	xxxx
Sub-Activities 2.2		xxxx	xxxx

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACTIVITIES EXPENDITURES
 FOR THE PERIOD

		2016	
		Baht	US\$ (Baht35.85=US\$1)
2.3 Development of national guidelines on the establishment and operation fo fisheries refugia			
10 Project Personnel Component			
1100	Project Personnel	xxxx	
1200	Consultants	xxxx	
1600	Travel on official business	xxxx	xxxx
20 Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx	
2300	Sub-contracts(commercial purposes)	xxxx	xxxx
30 Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx	
3300	Meeting /Conferences	xxxx	xxxx
40 Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		xxxx
50 Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	xxxx	xxxx
Sub-Activities 2.3		xxxx	xxxx
2.4 Reforming national policy,legal and planning frameworks for demarcation boundaries and managing refugia			
10 Project Personnel Component			
1100	Project Personnel	xxxx	
1200	Consultants	xxxx	
1600	Travel on official business	xxxx	xxxx
20 Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx	
2300	Sub-contracts(commercial purposes)	xxxx	xxxx
30 Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx	
3300	Meeting /Conferences	xxxx	xxxx
40 Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		xxxx
50 Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	xxxx	xxxx
Sub-Activities 2.4		xxxx	xxxx

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACTIVITIES EXPENDITURES
 FOR THE PERIOD

		2016		
		<u>Baht</u>	US\$ (Baht35.85=US\$1)	
2.5 Enhancing access to information relating to status and trends in fish stocks and habitats in Cambodian waters of the SCS				
10 Project Personnel Component				
1100	Project Personnel	XXXX		
1200	Consultants	XXXX		
1600	Travel on official business	XXXX	XXXX	XXXX
20 Sub-Contract Component				
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX		
2300	Sub-contracts(commercial purposes)	XXXX	XXXX	XXXX
30 Training Component				
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX		
3300	Meeting /Conferences	XXXX	XXXX	XXXX
40 Equipment & Premises Component				
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX	XXXX
50 Miscellaneous Component				
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX		
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX	XXXX
	Sub-Activities 2.5		XXXX	XXXX
2.6 Improving national-level management and sharing of information and data on fish early life history in Cambodian water of the SCS				
10 Project Personnel Component				
1100	Project Personnel	XXXX		
1200	Consultants	XXXX		
1600	Travel on official business	XXXX	XXXX	XXXX
20 Sub-Contract Component				
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX		
2300	Sub-contracts(commercial purposes)	XXXX	XXXX	XXXX
30 Training Component				
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX		
3300	Meeting /Conferences	XXXX	XXXX	XXXX
40 Equipment & Premises Component				
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX	XXXX
50 Miscellaneous Component				
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX		
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX	XXXX
	Sub-Activities 2.6		XXXX	XXXX

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACTIVITIES EXPENDITURES
 FOR THE PERIOD

		2016		
		Baht	US\$ (Baht35.85=US\$1)	
2.7 Enhancing access to information relating to locations and status of coastal habitats and management areas in Cambodian water				
10	Project Personnel Component	-		
1100	Project Personnel	XXXX		
1200	Consultants	XXXX		
1600	Travel on official business	XXXX	XXXX	XXXX
20	Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX		
2300	Sub-contracts(commercial purposes)	XXXX	XXXX	XXXX
30	Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX		
3300	Meeting /Conferences	XXXX	XXXX	XXXX
40	Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX	XXXX
50	Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX		
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX	XXXX
	Sub-Activities 2.7		XXXX	XXXX
2.8 Strengthening the information base for the planning ,monitoring and evaluation fo management at priority fisheries refugia sites				
10	Project Personnel Component	-		
1100	Project Personnel	XXXX		
1200	Consultants	XXXX		
1600	Travel on official business	XXXX	XXXX	XXXX
20	Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX		
2300	Sub-contracts(commercial purposes)	XXXX	XXXX	XXXX
30	Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX		
3300	Meeting /Conferences	XXXX	XXXX	XXXX
40	Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX	XXXX
50	Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX		
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX	XXXX
	Sub-Activities 2.8		XXXX	XXXX

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACTIVITIES EXPENDITURES
 FOR THE PERIOD

		2016		
		Baht	US\$ (Baht35.85=US\$1)	
2.9 Improving basin-wide understanding of linkages between ocean circulation patterns,nutrient/chlorophyll concentrations,and				
10	Project Personnel Component	-		
1100	: Project Personnel	xxxx		
1200	: Consultants	xxxx		
1600	: Travel on official business	xxxx	xxxx	xxxx
20	Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx		
2300	Sub-contracts(commercial purposes)	xxxx	xxxx	xxxx
30	Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx		
3300	Meeting /Conferences	xxxx	xxxx	xxxx
40	Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		xxxx	xxxx
50	Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx		
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	xxxx	xxxx	xxxx
	Sub-Activities 2.9		xxxx	xxxx
2.10 Regionally and locally appropriate best practices generated to address the effects of trawl and push net fishing on seagrass habitat,and the capture of juveniles,pre-recruits and fish in spawning condition				
10	Project Personnel Component			
1100	: Project Personnel	xxxx		
1200	: Consultants	xxxx		
1600	: Travel on official business	xxxx	xxxx	xxxx
20	Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx		
2300	Sub-contracts(commercial purposes)	xxxx	xxxx	xxxx
30	Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx		
3300	Meeting /Conferences	xxxx	xxxx	xxxx
40	Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		xxxx	xxxx
50	Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx		
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	xxxx	xxxx	xxxx
	Sub-Activities 2.10		xxxx	xxxx
	Total Component II		xxxx	xxxx

NAME OF THE NATIONAL INSTITUTION
UNEP-GEF PROJECT FOR "THAILAND"
DETAILS OF ACTIVITIES EXPENDITURES
FOR THE PERIOD

		2016		
		Baht	US\$ (Baht35.85=US\$1)	
Component III :Information Management and Dissemination in support of national-level implementation of the fisheries refugia concept				
Activities				
3.1 Enhancing national uptake of best practices in integrating fisheries management and biodiversity conservation				
10	Project Personnel Component	-		
1100	Project Personnel	XXXX		
1200	Consultants	XXXX		
1600	Travel on official business	XXXX	XXXX	XXXX
20	Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX		
2300	Sub-contracts(commercial purposes)	XXXX	XXXX	XXXX
30	Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX		
3300	Meeting /Conferences	XXXX	XXXX	XXXX
40	Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX	XXXX
50	Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX		
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX	XXXX
Sub-Activities 3.1			XXXX	XXXX
3.2 Improving community acceptance of area-based approaches to management				
10	Project Personnel Component			
1100	Project Personnel	XXXX		
1200	Consultants	XXXX		
1600	Travel on official business	XXXX	XXXX	XXXX
20	Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX		
2300	Sub-contracts(commercial purposes)	XXXX	XXXX	XXXX
30	Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX		
3300	Meeting /Conferences	XXXX	XXXX	XXXX
40	Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX	XXXX
50	Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX		
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX	XXXX
Sub-Activities 3.2			XXXX	XXXX

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 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACTIVITIES EXPENDITURES
 FOR THE PERIOD

2016

		2016	
		Baht	US\$ (Baht35.85=US\$1)
3.3 Knowledge generated & experiences from establishing and operating fisheries refugia captured & shared nationally			
10	Project Personnel Component	-	
1100	Project Personnel	XXXX	
1200	Consultants	XXXX	
1600	Travel on official business	XXXX	XXXX
20	Sub-Contract Component		
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX	
2300	Sub-contracts(commercial purposes)	XXXX	XXXX
30	Training Component		
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX	
3300	Meeting /Conferences	XXXX	XXXX
40	Equipment & Premises Component		
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX
50	Miscellaneous Component		
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX
	Sub-Activities 3.3		XXXX
3.4 Information and Education Campaigns for small-scale fisherfolk on the links between fisheries,habitats and biodiversity coordinated regionally through a Regional Education and Awareness Centre			
10	Project Personnel Component		
1100	Project Personnel	XXXX	
1200	Consultants	XXXX	
1600	Travel on official business	XXXX	XXXX
20	Sub-Contract Component		
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	XXXX	
2300	Sub-contracts(commercial purposes)	XXXX	XXXX
30	Training Component		
3200	Group training(study tours,field trips,workshop,seminar,etc)	XXXX	
3300	Meeting /Conferences	XXXX	XXXX
40	Equipment & Premises Component		
4200	Non-expendable equipment(Computer,office equip,etc)		XXXX
50	Miscellaneous Component		
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	XXXX	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	XXXX	XXXX
	Sub-Activities 3.4		XXXX

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 UNEP-GEF PROJECT FOR "THAILAND"
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 FOR THE PERIOD

		2016	
		<u>Baht</u>	<u>US\$</u> <u>(Baht35.85=US\$1)</u>
3.5 Standardised ,etjpd, for collection and analysis of information and data for use in assessing impacts of refugia and design appropriate indicators for the longer-term operation of the regional system of fisheries			
10 Project Personnel Component			
1100	Project Personnel	xxxx	
1200	Consultants	xxxx	
1600	Travel on official business	<u>xxxx</u>	<u>xxxx</u>
20 Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx	
2300	Sub-contracts(commercial purposes)	<u>xxxx</u>	<u>xxxx</u>
30 Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx	
3300	Meeting /Conferences	<u>xxxx</u>	<u>xxxx</u>
40 Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		<u>xxxx</u>
50 Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	<u>xxxx</u>	<u>xxxx</u>
Sub-Activities 3.5		<u>xxxx</u>	<u>xxxx</u>
Total Component III		<u>xxxx</u>	<u>xxxx</u>

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACTIVITIES EXPENDITURES
 FOR THE PERIOD

		2016	
		Baht	US\$ (Baht35.85=US\$1)
Component IV :National coordination for integrated fish stock and critical habitat management			
Activities			
4.1 Strengthened cross-sectoral coordination in the establishment and operation of fisheries refugia in the participatin countries			
10 Project Personnel Component			
1100	: Project Personnel	xxxx	
1200	: Consultants	xxxx	
1600	: Travel on official business	xxxx	xxxx
20 Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx	
2300	Sub-contracts(commercial purposes)	xxxx	xxxx
30 Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx	
3300	Meeting /Conferences	xxxx	xxxx
40 Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		xxxx
50 Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	xxxx	xxxx
Sub-Activities 4.1		xxxx	xxxx
4.2 Harnessing national scientific and technical expertise and knowledge to inform policy,legal and institutional reforms for fisheries refugia			
10 Project Personnel Component			
1100	: Project Personnel	xxxx	
1200	: Consultants	xxxx	
1600	: Travel on official business	xxxx	xxxx
20 Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx	
2300	Sub-contracts(commercial purposes)	xxxx	xxxx
30 Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx	
3300	Meeting /Conferences	xxxx	xxxx
40 Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		xxxx
50 Miscellaneous Component			
5200	Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	xxxx	xxxx
Sub-Activities 4.2		xxxx	xxxx

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACTIVITIES EXPENDITURES
 FOR THE PERIOD

		2016	
		Baht	US\$ (Baht35.85=US\$1)
4.3 Catalyzing local community action via establishment and operation of site-based management boards ant 14 priority refugia sites			
10 Project Personnel Component			
1100	Project Personnel	xxxx	
1200	Consultants	xxxx	
1600	Travel on official business	xxxx	xxxx
20 Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx	
2300	Sub-contracts(commercial purposes)	xxxx	xxxx
30 Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx	
3300	Meeting /Conferences	xxxx	xxxx
40 Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		xxxx
50 Miscellaneous Component			
5200	Reporting costs(Publications,maps,newspapers,printing,etc)	xxxx	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	xxxx	xxxx
Sub-Activities 4.3		xxxx	xxxx
4.4 Regional cooperation in the integration of scientific knowledge and research outputs with management and policy making			
10 Project Personnel Component			
1100	Project Personnel	xxxx	
1200	Consultants	xxxx	
1600	Travel on official business	xxxx	xxxx
20 Sub-Contract Component			
2200	Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx	
2300	Sub-contracts(commercial purposes)	xxxx	xxxx
30 Training Component			
3200	Group training(study tours,field trips,workshop,seminar,etc)	xxxx	
3300	Meeting /Conferences	xxxx	xxxx
40 Equipment & Premises Component			
4200	Non-expendable equipment(Computer,office equip,etc)		xxxx
50 Miscellaneous Component			
5200	Reporting costs(Publications,maps,newspapers,printing,etc)	xxxx	
5500	Evaluation(consultants fees/travel/DSA,admin support,etc)	xxxx	xxxx
Sub-Activities 4.4		xxxx	xxxx

NAME OF THE NATIONAL INSTITUTION
 UNEP-GEF PROJECT FOR "THAILAND"
 DETAILS OF ACTIVITIES EXPENDITURES
 FOR THE PERIOD

2016

		<u>Baht</u>	<u>US\$</u> <small>(Baht35.85=US\$1)</small>
4.5 Regional cooperation in the establishment and operation of a regional system of fisheries refugia			
10 Project Personnel Component			
1100 : Project Personnel	xxxx		
1200 : Consultants	xxxx		
1600 : Travel on official business	<u>xxxx</u>	<u>xxxx</u>	<u>xxxx</u>
20 Sub-Contract Component			
2200 Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx		
2300 Sub-contracts(commercial purposes)	<u>xxxx</u>	<u>xxxx</u>	<u>xxxx</u>
30 Training Component			
3200 Group training(study tours,field trips,workshop,seminar,etc)	xxxx		
3300 Meeting /Conferences	<u>xxxx</u>	<u>xxxx</u>	<u>xxxx</u>
40 Equipment & Premises Component			
4200 Non-expendable equipment(Computer,office equip,etc)		<u>xxxx</u>	<u>xxxx</u>
50 Miscellaneous Component			
5200 Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx		
5500 Evaluation(consultants fees/travel/DSA,admin support,etc)	<u>xxxx</u>	<u>xxxx</u>	<u>xxxx</u>
Sub-Activities 4.5		<u>xxxx</u>	<u>xxxx</u>
4.6 Effective coordination of regional and national-level activities and reporting requirements of UnEP and GEF satisfied			
10 Project Personnel Component			
1100 : Project Personnel	xxxx		
1200 : Consultants	xxxx		
1600 : Travel on official business	<u>xxxx</u>	<u>xxxx</u>	<u>xxxx</u>
20 Sub-Contract Component			
2200 Sub-contracts(MoU's/LA's for non-profit supporting organizations)	xxxx		
2300 Sub-contracts(commercial purposes)	<u>xxxx</u>	<u>xxxx</u>	<u>xxxx</u>
30 Training Component			
3200 Group training(study tours,field trips,workshop,seminar,etc)	xxxx		
3300 Meeting /Conferences	<u>xxxx</u>	<u>xxxx</u>	<u>xxxx</u>
40 Equipment & Premises Component			
4200 Non-expendable equipment(Computer,office equip,etc)		<u>xxxx</u>	<u>xxxx</u>
50 Miscellaneous Component			
5200 Reporting costs(Publications,maps,newsletters,printing,etc)	xxxx		
5500 Evaluation(consultants fees/travel/DSA,admin support,etc)	<u>xxxx</u>	<u>xxxx</u>	<u>xxxx</u>
Sub-Activities 4.6		<u>xxxx</u>	<u>xxxx</u>
Total Component IV		<u>xxxx</u>	<u>xxxx</u>

Other Financial Matters

1. Date of submission of the Quarterly Financial Statements from the National Institution to SEAFDEC
2. Date of submission of the Audited Financial Statements for the year ended 31 December 201x from the National Institution to SEAFDEC
3. Date of submission of the Audited Consolidated Financial Statements for the year ended 31 December 201x from SEAFDEC to UNEP-GEF
4. Format of bank information for the National Institution of each country (For transfer money to each country)
5. Details of bank information for SEAFDEC (For refund of the Unspent Balance Fund)
6. Refund of the Unspent Balance Fund to SEAFDEC's bank account

Other Financial Matters

Date of submission of the quarterly Financial Statements from the National Institution to SEAFDEC :

- On 1 January to 31 March-----Submit within 30 April
- On 1 January to 30 June ----- -Submit within 31 July
- On 1 January to 30 Sept.-----Submit within 31 October
- On 1 January to 31 Dec. -----Submit within 31 January



Other Financial Matters

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**Date of submission of the Audited
Financial Statements for the year ended
31 December 201x from the National
Institution to SEAFDEC :**

“Within 31 March of each year”



Other Financial Matters

**Date of submission of the Audited
Consolidated Financial Statements
for the year ended 31 December 201x
from SEAFDEC to UNEP-GEF :**

“Within 30 June of each year”



Bank information for the National Institution of each country
(For transfer money from SEAFDEC to each country)

Bank Details	
Account Name :	
Account Number :	
Bank's Name :	
Branch :	
Bank's Address :	
Bank's Telephone No. :	
Bank's Swift Code :	
Beneficiary Details	
Name's Beneficiary :	
Address of Beneficiary :	
Email Address :	
Telephone of Beneficiary :	

Bank information for SEAFDEC

(For refund the Unspent Balance Fund in US.Dollars from the Countries)

Bank Details	
Account Name :	SEAFDEC-UNEP-GEF
Account Number :	US.Dollars Saving Account No.840-101-0019-122852-501
Bank's Name :	Bangkok Bank Public Co.,Ltd. Foreign Currency Deposit Section
Branch :	Head Office
Bank's Address :	333 Silom Road Bangkok 10500, Thailand
Bank's Telephone No. :	(662)230-1334
Bank's Swift Code :	BKKBTHBK
Beneficiary Details	
Name's Beneficiary :	Southeast Asian Fisheries Development Center
Address of Beneficiary :	Phrasamutchedi, Samutprakan 10290, Thailand
Email Address :	kannika@seafdec.org
Telephone of Beneficiary :	(662)425-6150

Other financial matters

The Unspent Balance Fund upon completion of the project from the National Institution shall be returned to SEAFDEC's bank account in US.Dollars **within one month** of the presentation of the final financial statements.

